| **APPLICATION FORM FOR NL FUNDED PROJECTS** |
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|  |  |
| 1. **APPLICANT**
 |
| Name of organization |  |
| Post address(city, postcode, street) |  |
| Contact person |  |
| Telephone (contact person) |  |
| Fax |  |
| Email (contact person) |  |
| Bank account number, IBAN |  |
| Aims of agency |  |
| Period of existence and previous achievements of agency (including information on possible previous funding by this Embassy and/or the Dutch Government). |  |
| **2. IMPLEMENTING AGENCY** |
| IF SAME AS APPLICANT DON`T COMPLETEName |  |
| Contact data*(address, phone, fax, e-mail)* |  |
| Place of residence |  |
| Bank account number |  |
| Contact/supervisor |  |
| Aims of agency |  |
| Period of existence and previous achievements of agency (including information on possible previous funding by this Embassy and/or the Dutch Government). |  |
| **3. PROJECT DESCRIPTION** |
| Name  |  |
| Project background, problem statement |  |
| Brief description |
| Target group(s) and their involvement |  |
| Location/region |  |
| Has this project proposal been submitted to other donors? If so, provide details. |  |
| **4. PROJECT AIMS** |
| Aim(s) |  |
| Project activities and time frame |  |
| Results to be achieved |

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| **5. ITEMIZED BUDGET IN EURO** |
| Budgetary item | *Requested from NL funds* | *Requested from other donors* | *Own contribution* | *Total cost estimate* |
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|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |
| **Grand Total** |  |  |  |  |
| **Amount applied for** |  |  |  |  |

|  |  |
| --- | --- |
| Applicant’s own contribution: |  |
|  (a) money |  |
|  (b) labour / fees |  |
|  (c) materials |  |
|  (d) other |  |
| **6. EXPECTED FOLLOW-UP** |
| Description of the activities that will ensure continuation after completion of the project: |

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| **7 Project related risks and mitigating actions**  |
| 7.1 Please describe which risk(s) at which area your organization has identified and which measures it foresees.

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| --- | --- | --- | --- | --- |
| Identified risk | Impact on project | Level(high/moderate/low) | Type of risk mitigation (accepted/avoided/limited/transferred | Mitigating measures |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Explanation:**A risk concerns the likelihood that a project will fail to meet its objectives. Risks can appear in the area of context/finance/ health/HR/weather/external organizations etc. Management of the risks aims to increase the likelihood and impact of positive events and decrease the likelihood and impact of negative events in the project. One can 1) identify the threats, 2) assess the vulnerability of critical assets to specific threats, 3) determine the [risk](https://en.wikipedia.org/wiki/Risk) (i.e. the expected likelihood and consequences of specific types of attacks on specific assets), 4) identify ways to reduce those risks and 5) prioritize identified risk(s).Four types of risk mitigation: a risk can be 1) accepted (no reduction of any effects to an identified risk), 2) avoided (no exposure to an identified risk), 3) limited (some action taken to limit exposure to an identified risk) and 4) transferred to a third party.A risk can be leveled as 1) high, 2) moderate or 3) low. |

Date:

Signature: